



GUIDELINES FOR HYFLEX COURSES¹

- I. **AUD's policies outlined in the student and faculty handbooks are applicable in both e-learning and face-to-face teaching environments.**
- II. **On-Campus Students:**
 - a. All students should be attending courses on campus except in cases of medical restrictions (positive for COVID19) or travel restrictions.
 - i. These students must apply on the portal to attend courses in HyFlex mode. Their case will be reviewed by the Health Center Director (medical reasons) or the Dean of Student Affairs (travel restrictions).
 - ii. Students cannot attend courses online if the above is not met
 - b. Students must adhere to all health and safety measures in place to prevent the spread of COVID-19, including: wearing masks during class, refrain from eating or drinking during class, maintain social distancing at all times, refrain from sharing materials/pens, etc.
 - c. Faculty should maintain social distance from students in the classroom and can opt to wear a face shield rather than mask while teaching.
 - d. Faculty will take attendance each class period and indicate those students attending class on campus and those attending synchronously online (where applicable).
 - e. Students should regularly check Blackboard for course materials and updates.
 - f. Should a student or faculty fall ill during class, he/she should immediately walk over to the AUD Health Center or contact 0569167761.
- III. **Online Students:**
 - a. Students who opt to attend HyFlex courses synchronously online must register this request through the application. Faculty will be notified via email of students who are registered to attend a HyFlex course online.
 - b. Students and faculty must adhere to the guidelines outlined in the: 'Remote Learning and Examination Guidelines for Students'
 - c. Faculty will take attendance each class period and indicate those students attending class on campus and those attending online.
 - d. Students should regularly check Blackboard for course materials and updates.
- IV. **Exams and Assessments:**
 - a. Instructors should utilize a range of assessment tools in their classes.
All Exams are required to be conducted on campus.

¹ Students can apply to attend courses in HyFlex mode pending the approval of the Health Center Director or the Dean of Student Affairs.

Table of Changes

Date	Page / Section	Change
26 August 2021	All	Updated to reflect changes for full return to campus in Fall 2021