



1. POLICY NAME: **ACADEMIC PROGRAM/MAJOR CHANGES**

2. POLICY CATEGORY: **POLICIES AND PROCEDURES – UNDERGRADUATE STUDENTS**

3. POLICY STATEMENT:

Students may change their program of study at any time with the approval of the Dean, Associate Dean or Chair of the new program. ***It is the prerogative of the new department to set the conditions (if any) for approving these changes.*** Students are advised to discuss changes with the appropriate Dean, Associate Dean or Chair as these may cause a delay in graduation. Formal notification of an unapproved change is forwarded to students in writing by the office of the Registrar. All approved changes are reflected in the students' degree audits in the term following the approval of the changes.