AUD Guidelines

- The health and safety of our students, faculty and staff is our utmost priority. We work closely with Dubai Health Authority to maintain and provide the highest standards of preventative measures, policies and procedures during the COVID-19 era.

AUD Guidelines

- The more an individual interacts with others, and the longer that interaction, the higher the risk of COVID-19.

- To lower the risk of the virus exposure and spread, you are highly recommended to follow and abide by the established University rules and regulations.

BEFORE RETURNING TO CAMPUS

- Complete AUD Guidelines and Requirements before Returning to AUD Campus, Fall 2020 Application (Email sent to students 08/09/2020) that includes:

    1. PCR test results, must be done no more than 96 hours (4 days) in advance and downloaded to the Al Hosn application before accessing campus.
    2. AUD Pledge acknowledged and signed; and,
    3. Consent form signed by parents or guardians.

- Check the link sent from the Registrars Office, should you choose to have your courses Online instead of On-Campus.

ACCESS TO CAMPUS

- ENTRANCE to AUD should be through Main Gate Entrance
- EXIT will be available through 3 gates:

  o Main Exit Gate
  o Residence Hall Gate
  o Main Entrance Gate

ENTERING THE CAMPUS

At the Main Entrance Gate:

- o Have your facial mask on;
- o Present your PCR result downloaded on Al Hosn App to Security;
- o Walk to the Thermal tent; and,
- o Avoid crowding and maintain social distancing.

CONDUCT ON CAMPUS

On Campus

Adhere to public health practices, and abide by all the precautionary measures and protocols set by AUD. Guidelines are posted in each classroom:

- o **Face mask**: AUD reinforces the use of face mask coverings on campus; indoor, private and public areas; classrooms, labs, cafeteria, hallways, washrooms, parking areas, etc.

- o **Healthy Hygiene practice**:
  - Hand washing and/or use of hand sanitizers placed in highly visible locations;
  - Cough/sneezing etiquette.

CONDUCT ON CAMPUS

- **Social/physical distancing** : Abide by signs for physical and social distancing:
    - In classroom: Do not move seating/desks from set spacing
    - Out of classroom: Avoid gathering, staying in hallways, respect traffic flow, alternate use and restrict the number of people allowed in shared spaces at one time (e.g. bathrooms, bookstore, elevator, cafeteria)
- **Do not share personal items**: Avoid sharing electronic devices, books, pens, other learning aids, food or drinks (Bring you own water. Water fountains have been removed from campus, as per the Health Authority's guidelines)

IN CASE OF ILLNESS – AT HOME

At home: If you experience flu-like symptoms that may include: fever, cough, breathing problems, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea:

- You must stay at home
- Contact your physician
- Notify the AUD Health Center by email, about missing classes
- Update the AUD Health Center about your health condition: PCR results if tested for COVID-19
- Provide PCR results and medical reports related to your case, and apply for Online courses, if needed

IN CASE OF ILLNESS – IN CLASSROOM

In Classroom:

- If you do not feel well enough to leave your seat, inform your instructor, and wait for AUD Health providers to come and assist you.

- If your condition is stable, excuse yourself and head to AUD Health Center for further assessment, treatment, and referral if needed.

STUDENTS WITH CHRONIC MEDICAL CONDITION

As per the Ministry of Higher Education and DHA guidance, all students who have a pre-existing illness, chronic physical health condition, known as immunocompromised, or are otherwise classified as being in a risk group, have the right to continue their education online.

Office of the Registrar sent all students the link through which students can apply to attend the on-campus classes Online, through *Hyflex*.

Available via VIRTUAL MEETINGS

- We encourage the AUD Community to utilize virtual meetings across all departments if possible

- Including Counseling services

  Please email AUD's Personal Counselor Dr. Kamilla Mamedova
  kmamedova@aud.edu for virtual appointments

CURFEW HOURS

All non-residential students must leave campus by the timings below:

- Undergraduate Students 8:00 PM

- Graduate Students 10:00 PM

BOOKSTORE PROCEDURES

If you choose to order your book online, follow the below:

- Send your inquiry to audbookstore@allprints.ae or call 04 3998626
- The AUD Book store will forward the Payment link for payment details
- Upon payment, eBooks will be e-mailed to student

Should you need physical copies, Contact the AUD Bookstore directly.

The Delivery Charge is AED 31.50

LIBRARY SERVICES

- Timings: 8:00 AM – 5:00 PM Sunday – Thursday
  - But you will have to reserve a seat to be able to use the space (https://libguides.aud.edu/guidefallsemester2020/fall2020)

- Online Services available 24/7

- Communications about workshops will be sent soon

- Guide to checking out books can be accessed here: https://libguides.aud.edu/guidefallsemester2020/fall2020

- Contact: circulation@aud.edu

DINING OPTIONS

- Cafeteria and Food Court will be open:

    Sundays - Thursdays from 8am to 7pm

    Fridays and Saturdays from 10am to 4pm

- Delivery: Food Delivery can be picked up at the gates as the delivery person will not be allowed on campus.

ADDENDUM TO THE HANDBOOK

Three documented violations of policies related to AUD or UAE Pandemic policies and procedures will result in immediate dismissal from campus. Students will need to seek permission to switch their courses to online or hyflex course options.

"There will be no refunds for any housing payments for dismissed students"