

RECOMMENDATION FORM

Name of Applicant _____

1. How long have you known the applicant and in what context?

0-6 months 6-12 months 1-2 years 2 or more years

Supervisor Colleague Other _____

2. Ratings: compared to other employees, how do you rate this applicant in the following areas:

Unable to Judge	Criteria	Below Average	Average	Good <i>(Above average)</i>	Very Good	Excellent <i>(Top 10%)</i>	Outstanding <i>(Top 5 %)</i>	Exceptional <i>(Top 1%)</i>
	Intellectual ability							
	Analytical ability							
	Leadership potential							
	Teamwork skills							
	Planning skills							
	Communication skills							
	Overall							

3. Please mention any behavior traits that you have observed that best represent this applicant's personality and ability to perform at university. *(You may attach a separate sheet).*

Additional Comments

I wish to discuss this applicant over the phone with an AUD Admissions Representative.

Evaluator Name _____

Title/Position _____

Company _____

Signature _____

Date _____

Please return to: Admissions Office, The American University in Dubai, P.O. Box 28282, Dubai – U.A.E

Important note

Use of this form is not mandatory. **Evaluators may choose to use their own stationary, however, letters must be in the original, on letterhead, stamped and sealed.** Recommendations may also be sent by email from the evaluator's official company email to myapplication@aud.edu