Laboratory Engineer – Computer & Electrical Engineering Department

The Department of Electrical and Computer Engineering (ECE) at the American University in Dubai would like to invite qualified applicants to apply for the position of **Laboratory Engineer – Computer & Electrical Engineering**.

The fundamental responsibility of this position is to provide technical assistance and support to various campus users and to ensure the smooth and effective operation of all ECE laboratories.

Principle Responsibilities:
- Ordering equipment and setting up new engineering labs
- Maintaining, organizing and administering the labs and lab equipment
- Keeping an inventory of the equipment
- Assisting faculty in teaching courses involving labs
- Assisting students during the lab sessions
- Assisting faculty with grading lab reports and assignments
- Inform the Department Chair about maintenance problems and damages to any equipment
- Performing any other duties as assigned by the Department Chair and the Dean

Competencies and Skills Used:
- Customer service skills
- Problem solving and analytical skills
- Organizational skills
- Verbal and written communication skills
- Eye for detail

Essential Qualifications:
- Bachelor's degree in Electrical and Computer Engineering or a closely related field
- Industry experience (even a limited amount)
- Excellent communication skills (both written and oral)

Preferred Qualifications:
- Experience in engineering labs at universities, research institutes or other organizations
- Experience in developing/equipping engineering labs

Applications will be accepted and evaluated until this position is filled.

This position is open to candidates who are already based in the UAE.

Interested applicants must submit the following requirements via email to recruitment@aud.edu.
Please state the title of the position as the subject of the email.
- Cover letter
- Updated CV
- Contact information of three (3) academic/professional references.